

**SECRET**

10 MAY 1982

**MEMORANDUM FOR:** Chief, Procurement Division/OL

**FROM:** Daniel C. King  
Acting Director of Logistics

**SUBJECT:** Delegation of Contracting Authority

**REFERENCE:** A. Memo for C/PD/OL from D/L, dtd 6/13/72, same subject (OL 2 3220)  
B. Memo for C/PD/OL from D/L, dtd 2/16/82, same subject (OL 2 0599)

The following is a clarification of Reference B memorandum.  
Paragraph 5 of Reference A should read as follows:

**5. Redlegation of Contracting Authorities**

You are hereby authorized to redelegate to your deputy chiefs and branch chiefs, in an unlimited amount, the contracting authority entrusted to you. No other redlegation of authority to execute contracts or amendments shall exceed [redacted] Copies of each redlegation of authority shall be forwarded to the Executive Officer, Office of Logistics; the Procurement Management Staff, Office of Logistics; and the Plans and Programs Staff, Office of Logistics.

/s/ Daniel C. King

Daniel C. King

**Attachments:**  
Refs A and B

**Distribution:**  
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25X1 L/PMS/ [redacted] (4MAY82)

OL 2 2018

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1 3 JUN 1972

MEMORANDUM FOR: Chief, Procurement Division, OL

SUBJECT : Delegation of Contracting Authority

REFERENCE : Logistics Instruction No. 1-2, Mission, Function,  
and Delegation of Authority, Procurement  
Division, Office of Logistics

Effective 10 January 1972, you are delegated the following contracting authority.

1. Delegation of Directorate of Support Contract Authority.

You are hereby appointed Contracting Officer for the Directorate of Support with authority to negotiate, execute, administer, and settle Directorate of Support contracts for:

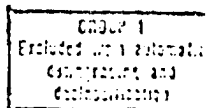
- a. Research, development, and engineering;
- b. Services; and
- c. Prototype or first follow-on production units of equipment previously developed.

2. Delegation of Additional Contracting Authority.

In addition to the above, you are hereby appointed the primary Contracting Officer for:

- a. Procurement of all Agency-required production, supply-type equipment, and CSA Schedule items, including first follow-on production when adequate specifications or manufacturing drawings are or can be reasonably made available to permit competitive procurement.
- b. Procurement of contractor services for maintenance, repair, modification, and spare parts for all Agency equipment common to the use of two or more Directorates or major Offices thereof, including associated field engineering, technical representative services, and rental services.

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CT: Delegation of Contracting Authority

c. Procurement of materiel, supplies, equipment, and services that are nonattributable, U. S. Government sterile.

d. Procurement of materiel, supplies, equipment, and services from other U. S. Government agencies (excluding the Department of Defense) by means of interagency purchase agreements.

### 3. Agency Contract Review Board

25X1 a. As a condition precedent to the exercise of the above contracting officer authority, review by the Agency Contract Review Board and approval by the Director of Logistics shall be obtained for those specific categories of proposed contract actions set forth in [ ] except that the Board may from time to time exempt specific contracts or classes of contracts from such review.

25X1 b. Proposed contracts or amendments may be submitted to the Agency Contract Review Board, although not required by [ ] when, in your judgment, the action involves or might involve controversial or policy matters of such significance that prior Board review will serve the best interests of the Agency.

### 4. Transfer of Procurement Responsibility

#### a. Referrals by the Director of Logistics

Primary responsibility for the procurement requirements of each Directorate resides with those Directorate contracting officers specifically authorized to exercise contracting authority by the Director of Logistics. Nevertheless, the Director of Logistics may, on the recommendation of the Agency Contract Review Board, transfer procurement responsibility between contracting officers in specific cases when the best interests of the Agency would be served thereby. The Agency Contract Review Board will make its recommendation after carefully reviewing the special circumstances surrounding a particular case, such as:

(1) Unusual security requirements which dictate that only one Directorate contracting officer represent the entire Agency in a given case.

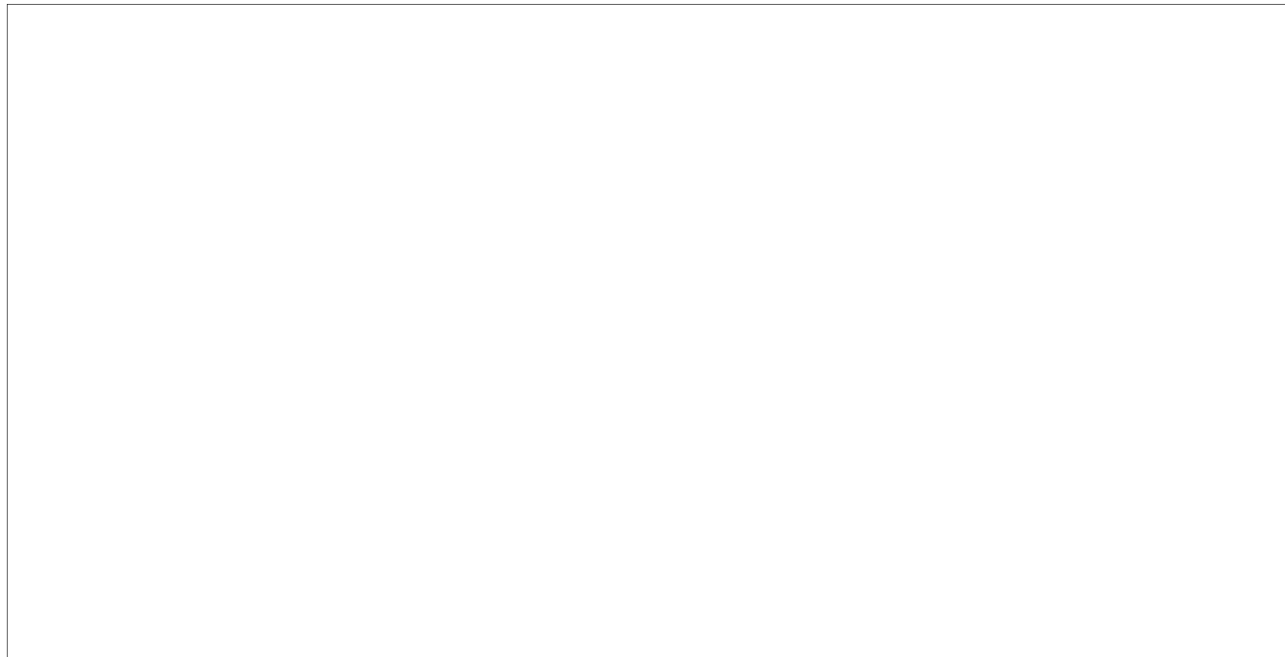
(2) Unusual business circumstances which suggest that the Directorate contracting officer having the predominant interest in a particular contractor should represent the entire Agency in a given case.

(3) A procurement funded jointly by two or more Directorates but under the technical cognizance of one Directorate.

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b. Referrals to Another Directorate Contracting Officer

When circumstances exist which dictate that a particular procurement could be more effectively accomplished by another Directorate contracting officer, you may transfer such procurement action with the consent of the other Directorate contracting officer.



5. Redlegation of Contracting Authorities

You are hereby authorized to redelegate the contracting authority entrusted to you, provided that no redlegation of authority to execute contracts or amendments shall exceed  except that in your absence the Deputy Chief, Procurement

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ECT: Delegation of Contracting Authority

Division, Office of Logistics, is authorized to exercise your entire delegation of contracting authority without limitation. Copies of each redelegation of contracting authority shall be forwarded to the Executive Officer, Office of Logistics, and the Procurement Management Staff, Office of Logistics.

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John F. Blake  
Director of Logistics

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MEMORANDUM FOR: Chief, Procurement Division, OL

FROM: James H. McDonald  
Director of Logistics

SUBJECT: Delegation of Contracting Authority

REFERENCE: Memo for C/PD/OL fm D/L, dtd 13 Jun 72,  
Same subj (OL 2 3220)

Please change paragraph 5 of referent to read:

"5. Redelegation of Contracting Authorities.

25X1 You are hereby authorized to redelegate to your Branch Chiefs, in an unlimited amount, the contracting authority entrusted to you; and in your absence, the Deputy Chief, Procurement Division, Office of Logistics, is authorized to exercise your entire delegation of contracting authority without limitation. No other redelegation of authority to execute contracts or amendments shall exceed [ ] Copies of each redelegation of contracting authority shall be forwarded to the Executive Officer, Office of Logistics; the Procurement Management Staff, Office of Logistics; and the Plans and Programs Staff, Office of Logistics."

/s/ James H. McDonald

James H. McDonald

Distribution:

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OL 2 0599

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